



TOWN OF HUDSON

Municipal Utility Committee

David Shaw, Chairman

Marilyn McGrath, Selectmen Liaison



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Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: September 17, 2019

Member Attendees:

David Shaw, Chairman

Chelsea Prindiville, Vice Chairman

Dalton Perry

Elvis Dhima, Town Engineer

Donna Staffier-Sommers – Administrative Aide

Absent:

Bill Abbott

Marilyn McGrath, Selectman Liaison

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, September 17, 2019 at 7:06 pm, in the Board of Selectmen meeting room at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers. The meeting scheduled for August 20, 2019 was cancelled due to lack of a quorum.

1. Acceptance of minutes

The minutes of the July 16, 2019 Municipal Utility Committee meeting were reviewed.

A motion was made by Chelsea Prindiville to “accept the meeting minutes for meeting dated July 16, 2019, as presented.” Dalton Perry seconded. Motion carried.

2. Financial Status – Water Utility

A – C. The Expenditure, Revenue and Cash Flow reports for July & August 2019 were with minor comments. No cash flow report was received.

D. The White Water monthly operations reports for July & August was reviewed. The Committee discussed some of the ongoing safety issue recommendations. Elvis to follow up with Whitewater.

3. Old Business- Water Utility - None

4. New Business – Water Utility - Abatements

A. W-UTL-19-07 –8/21/19 Town/BSP Cottonwood –5 Wentworth Dr m/l 215-001 #3506034004

Water meter was installed with a beginning read of 1357 but we started it at zero resulting in overbilling. Request abatement of 1357 units (1357 x 3.30 = \$4478.10).

Motion made by Chelsea Prindiville; second by Dalton Perry “to recommend the Board of Selectmen grant abatement W-UTL-19-07 in the amount of \$4478.10 for the reason given.” Motion carried.

B. Water Acceptance – Lee Way map 174 & lots 79-3, 79-4, 79-5, & 86

Elvis explained the details of this water main acceptance for a new 4 lot subdivision. This includes installation of 100 linear feet of 8 inch and 270 linear feet of 4 inch main along Lee Way (a private road) and one fire hydrant. Lee Way abuts 25 Derry Street which was the property subdivided for this project.

Motion made by Chelsea Prindiville; second by Dalton Perry “to recommend the Board of Selectmen approve the water acceptance for Lee Way servicing map 174 lots 79-3, 79-4, 79-5 & 86.” Motion carried.

5. Financial Status – Sewer Utility

A. The Expenditure, Revenue and Cash Flow reports for July & August were reviewed with minor comments.

B. The balance of capacity is at 69,500 gpd.

6. Old Business – Sewer Utility - None

7. New Business – Sewer Utility - Abatements

A. S-UTL-20-01 Bouley- 41 Adam Dr. m/l 129-022 Acct. # 2803

Request abatement of \$33.33 for pool fill 4/25/19. Credit not given in the July 2019 sewer bill.

Motion made by Chelsea Prindiville; second by Dalton Perry “to recommend the Board of Selectmen approve abatement S-UTL-20-01 in the amount of \$33.33 for the reason given.” Motion carried.

B. S-UTL-20-02 Strangio – 45 Riverside Ave m/l 190-131 Acct #4319

Request abatement of \$28.57 for late filing of an auxiliary meter card used to record outside water use.

Motion made by Chelsea Prindiville; second by Dalton Perry “to recommend the Board of Selectmen approve abatement S-UTL-20-02 in the amount of \$28.57 for the reason given.” Motion carried.

C. S-UTL-20-03 Martell – 5 Sutherland Dr m/l 140-018 Acct. # 5662

Request abatement of \$19.05 for late filing of an auxiliary meter card. Owner recorded wrong meter info so abatement was based on average use after the correct meter reading was given.

Motion made by Chelsea Prindiville; second by Dalton Perry “to recommend the Board of Selectmen approve abatement S-UTL-20-03 in the amount of \$19.05 for the reason given.” Motion carried.

D. S-UTL-20-04 Piotrowski 5 Roy Dr m/l 160-058 Acct. #3563

Request abatement of \$18.64 to clear and release lien. Property had a \$.14 balance due that was inadvertently picked up during the lien process and charged \$18.50 in lien fees. Minimum to lien is \$10.00.

Motion made by Chelsea Prindiville; second by Dalton Perry “to recommend the Board of Selectmen approve abatement S-UTL-20-04 in the amount of \$18.64 for the reason given.” Motion carried.

E. S-UTL-20-05 Town/BSP Cottonroad LLC 5 Wentworth Dr m/l 215-001 Acct # 3986

Request abatement of \$1615.51. Water meter was installed using a 0 beginning read when in fact it should have started at 1357 resulting in overbilling. This is the corresponding abatement to the Water Utility abatement W-UTL-19-07 for the same reason.

Motion made by Chelsea Prindiville; second by Dalton Perry “to recommend the Board of Selectmen approve abatement S-UTL-20-05 in the amount of \$1615.51 for the reason given.” Motion carried.

9. Informational

The Committee did a brief overview of the sewer and water proposed budgets and budget schedule for FY2021. The screens were made available last week, and Jess and Jim are away, so there wasn't a lot of time to get everything in before the meeting. Elvis and Donna reviewed some of the anticipated highlights and reported on their annual meeting with the City of Nashua last week.

Also discussed, was a memo to be presented to the Board of Selectmen from the Committee requesting they create a warrant article to fund the Vaccon Capital Reserve Fund with \$15,000 from the Town and \$15,000 from the Sewer Utility as part of the FY2021 budget request.

10. Remarks by Selectman, members and staff - none

The next meeting is scheduled for October 15, 2019 at 7:00 pm.

Motion by Chelsea Prindiville; second by Dalton Perry to adjourn the meeting at 7:58 pm.

Donna Staffier-Sommers
Sewer Utility Administrative Aide

